

Reportable Conduct Scheme

When to notify the Ombudsman

I am an employee of an organisation that exercises care, supervision or authority over children

You are **REQUIRED** to notify the head of your organisation of any reportable conduct allegations / convictions you become aware of.

I am a volunteer / contractor for an organisation that exercises care, supervision or authority over children

You are **NOT** required to notify the head of your organisation of any reportable conduct allegations / convictions you become aware of.

However, if you have reported the matter to the head of your organisation and you remain dissatisfied with the outcome of your report, you can notify the Ombudsman.

The head of the organisation is notified of a reportable conduct allegation / conviction of an employee / contractor / volunteer

Did the head of the organisation become aware of the reportable allegation / conduct on or after 1 January 2023?

Yes

Was the employee / volunteer / contractor still engaged by the organisation as at or after 1 January 2023?

Yes

No

NO REQUIREMENT TO NOTIFY THE OMBUDSMAN

No

NOTIFY THE OMBUDSMAN